

RECEIPT-CUM-UNDERTAKING

Appendix - "A" ✓

Received from _____ (Rupees _____ (name of Enterprise) a sum of Rs. _____) by _____ of dated _____
by of Cash / Cheque / Pay Order / Bank Transfer No. _____ drawn on _____

(Bank name) branch _____
etc. towards the said _____ being the full and final settlement of all dues, claims, outstanding
Enterprise where I worked and opted voluntary retirement, details of which are as follows:-
Particulars Rupees

Salary including arrear salary (Basic Pay + Dearness Allowances):	:	:
Earned Leave Encashment	:	:
Gratuity	:	:
Bonus	:	:
Payment in lieu of notice period	:	:
Ex-gratia payment	:	:
Others, if any (Please Specify)	:	:
TOTAL	:	:

I hereby declare and solemnly affirm that: _____

- I have severed my connection with the _____ Ltd., voluntarily with effect from _____ (Date of VRS accepted),
- I shall indemnify and keep the said _____ Ltd., on any account whatsoever,
- I have no further claim from the said _____ Ltd., indemnified for all cost charges, claim etc. that may arise on the said _____ Ltd., as a result any action that may be initiated by me or anyone else on my behalf, whether individually or as a part or member of any group or union, including those by my spouse, legal heir(s), or any one else with regard to any matter relating to such severance or past employment etc., and
- I undertake not to seek employment either in any State Government Enterprise or any other establishment wholly or partly owned by the Government of Assam, or in any branch of the State Government of Assam.

Witness: _____ Signature _____

(_____)
Name & Address
Employment No.:
(If any)

Place: _____
Date: _____

I do hereby authorised Sri _____, My official nominee/ legal heir on behalf of me, to draw my VRS etc. amount detailed above.

Signature of Nominee / Authorised person:

Revised Policy on Voluntary Retirement Scheme (VRS)

GOVERNMENT OF ASSAM
PUBLIC ENTERPRISES DEPARTMENT BLOCK - C, 3RD FLOOR
ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Displ

No. PE. 114 / 2009 / 206

In partial modification of the earlier Notification issued vide No. PE. 4/2006/28 d revised policy on Voluntary Retirement Scheme (VRS) for the employees of the State L of Assam, the following new para is added as the last para in clause (2):-

"Henceforth the PSU and the Administrative Department while submitting any which is inclusive of employee's dues against VRS /Arrear Salaries etc. must be calc VRS Policy No. PE. 4/2006/28 dated 15-02-2006 specifically stating that the VRS calculated on the basis of Pay Scales based on the ROP, as applicable, which has Finance (PRU) Department. The Public Enterprises Department will not consider does not have the concurrences of the Board of Directors, the Administrative Dep (PRU) Deptt. and which is not specific regarding the basis of calculation Revised or P

Sd/- H. K. Sham
Commissioner & Secretary to
Public Enterprises Dep